

Q&A for Board of Prosthetics, Orthotics & Pedorthics

**Q: Do mastectomy and shoe fitters need to be licensed? (319B.090)**

A: No, both mastectomy and shoe fitters are exempt from licensing under KRS 319B

**Q: When am I required to renew my license? (201 KAR 44:080)**

- A. All licenses must be renewed by June 30<sup>th</sup> of each year regardless of the previous years issue date. Renewal requests post marked after June 30 will incur a late fee.

**Q: Indicate when, where, how often, and what the cost is of the Jurisprudence Exam? (201 KAR 44:060)**

- A. The Jurisprudence Exam is required to renew your license every two years; you have to renew your license each year but the exam must be filed and in your state record every two years. The Jurisprudence Exam is offered at state meetings that are approved by the Board, such as the annual KOPA meeting. You can also request to take the exam at the office of Licensing and Occupations in Frankfort (contact the board administrator to arrange). Under special request by letter to the Board an alternative arrangement can be made for a Board member to privately monitor the exam. The cost of the exam provided at meetings or at the board office is no cost.

**Q: How do I file a complaint against a licensee? (201 KAR 44:070)**

- A. The complaint must be in writing, clearly identifying the person whom the complaint is against, provide the date, identify by signature the person who is making the complaint, and provide a clear and concise statement of facts regarding the complaint.
- a. **For your convenience you may want to use the Complaint Form under the Resources tab and then Applications and Forms tab.**

**Q: Can I renew my license online?**

A: There is no online renewal process at this time.

**Q: What are the requirements for supervision in a healthcare facility?**

- A. Supervision in the health care facility means that the health care professional that has prescribed the device must be present and on sight in the facility (hospital, nursing home, etc.) when the device is being measured, fit or adjusted; anyone other than a licensed provider that is working within the scope of their license must be supervised.