

**KENTUCKY BOARD OF PROSTHETICS, ORTHOTICS AND PEDORTHICS
BOARD MEETING MINUTES**

**February 10, 2011
10:00 A.M.**

A regular Board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY.

BOARD MEMBERS PRESENT

Sienna G. Newman
Paul O. Hatcher
Edward H. Gildehaus, III
Eric L. Miller

OCCUPATIONS & PROFESSIONS STAFF

Carolyn Benedict
David Garr
Shannon Tivitt

BOARD MEMBERS NOT PRESENT

Robert O. Williams

OFFICE OF THE ATTORNEY GENERAL

Ryan Halloran, Assistant Attorney General

CALL TO ORDER

Ms. Newman called the meeting to order at 10:00 a.m.

SWEARING IN OF BOARD MEMBERS

Ms. Benedict swore in Eric Miller.

OLD BUSINESS

Mr. Halloran informed Board members that Mark Brengelman, Assistant Attorney General had been selected to provide the Board with legal services. Mr. Brengelman was unable to attend today's meeting due to a scheduling conflict. However, will be available for the February 24, 2011 meeting. Following discussion regarding legal representation Mr. Gildehaus made a motion that the Board be provided with legal services by the Office of the Attorney General. Mr. Hatcher seconded the motion. The motion carried.

EXECUTIVE DIRECTOR'S REPORT

Ms. Tivitt introduced herself to Board members and stated that she was looking forward to working with them in the future.

NEW BUSINESS

Ms. Newman and Board members entered into the discussion with regard to fees and the budget. Mr. Garr informed members that the fee paid to the Office of Occupations and Professions would be \$1,000 per year and \$35 per licensee per year. Taking estimated per diem, travel, actual and reasonable expenses, legal fees, postage costs, and investigative services into consideration, the following fees were recommended to be incorporated into regulations:

Licensing/Renewal Fee for Certified Orthotist	\$250.00
Licensing/Renewal Fee for Certified Prosthetist	\$250.00
Licensing/Renewal Fee for Dually Licensed Certified Orthotist/Prosthetist	\$250.00
Licensing/Renewal Fee for Certified Pedorthist	\$200.00
Licensing/Renewal Fee for Certified Fitter	\$150.00
Late Fee due during 30-day grace period	\$50.00
Reinstatement Fee	\$100.00
(in addition to renewal fee and late fee)	
Duplicate Wall Certificate	\$10.00
Continuing Education Application Fee	\$50.00 per event

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NEXT MEETING

The next board meeting is scheduled for Thursday, February 24, 2011 beginning at 10:00 a.m. Ms. Newman asked that Board members be prepared to discuss the Code of Ethics, Fee Regulation, and Licensing Regulations.

TRAVEL AND PER DIEM

Mr. Gildehaus made a motion that travel and reasonable expenses be approved for today's meeting. Mr. Hatcher seconded the motion. The motion carried.

ADJOURNMENT

Having no further business being brought before the Board for discussion Ms. Newman asked for a motion to adjourn. Mr. Gildehaus made a motion that the meeting be adjourned at 12:45 p.m. Mr. Hatcher seconded the motion. The motion carried.

Prepared by Carolyn Benedict

Board Administrator

February 15, 2011