A regular Board meeting of the Kentucky Board for Prosthetics, Orthotics and Pedorthics was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY on February 15, 2017.

MEMBERS PRESENT
Paul Hatcher, Chair
Edward H. Gildehaus II
Terry L. Shaw
Robert Owen Williams

OFFICE OF THE ATTORNEY GENERAL
Nicole Biddle, Assistant Attorney General

OCCUPATIONS & PROFESSIONS STAFF
Robin Vick, Administrative Section Supervisor
Jessie Parker, Board Administrator

MEMBERS ABSENT

OTHERS PRESENT

CALL TO ORDER
Mr. Hatcher called the meeting to order at 10:42am

MINUTES
The December 2016 meeting minutes were called to the attention of the Board. A motion was made by Mr. Gildehaus to approve the minutes. The motion was seconded by Mr. Shaw. Motion carried.

FINANCIAL REPORT
The Board reviewed the financial report for December 2016 and January 2017. The board discussed the outstanding bills with the Office of Attorney General (OAG).

REPORT FROM O & P
Ms. Vick introduced Ms. Parker as the new Board Administrator.

BOARD CHAIR REPORT
No report.

BOARD COUNSEL REPORT
Ms. Biddle advised she will be filing regulation changes on behalf of the Board.

COMPLAINTS / CASES
The Complaints Committee reported the following cases are ongoing:
COM000000358
2015-04
2016-03—Mr. Williams made the recommendation to dismiss this complaint. Mr. Gildehaus made a motion to accept the Committee’s report, and Mr. William’s recommendation. Mr. Shaw seconded the motion, and it carried unanimously.

LICENSURE REPORT
The Board reviewed the Licensure Report with a total of 152 active licensees.
OLD BUSINESS
No old business was discussed.

NEW BUSINESS
The POP Jurisprudence Exam was discussed by the Board. The Board agreed that the questions did not need to be changed. Ms. Vick suggested that the Board consider having applicants take the exam before licensure and every two years during renewal period. Mr. Hatcher made the motion to have applicants complete the exam before licensure and maintain the two year requirement. Mr. Shaw seconded the motion, and it carried unanimously.

The Board reviewed the 2017 meeting dates. Ms. Parker has a scheduling conflict with another Board that meets at the same time on the odd months. Mr. Gildehaus made a motion to move to meeting every other even month, with the addition of a July meeting. The Board meeting dates are listed below:

- February 15th
- June 21st
- August 16th
- December 20th
- April 19th
- July 26th
- October 18th

The Board reviewed correspondence from Shamshed Ahmed. Ms. Parker will follow-up with Mr. Ahmed.

The Board reviewed two Continuing Education courses from Shriner’s. Mr. Gildehaus made a motion to approve both courses. Mr. Williams seconded the motion, and it carried unanimously.

APPLICATIONS AND RENEWALS
The board reviewed the 2016 renewal application and approved for inactive status:
Shawn Kirk

The following applications for licensure were reviewed and approved:

PROSTHETIST/ORTHOTIST
Payson Briggs
Robin Riggs

Mr. Williams made a motion to approve the applications. Mr. Shaw seconded the motion, and it carried unanimously.

NEXT MEETING
The next meeting is scheduled at 10:30a.m. on April 19, 2017, at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY.

TRAVEL AND PER DIEM
Mr. Gildehaus made a motion that travel and reasonable expenses be approved for today’s meeting. Mr. Shaw seconded the motion, carried unanimously.

ADJOURNMENT
Mr. Hatcher asked for a motion to adjourn. Mr. Gildehaus made a motion that the meeting be adjourned at 12:00p.m. Mr. Shaw seconded the motion, carried unanimously.

Prepared by: Jessie Parker, Board Administrator
April 14, 2017