KENTUCKY BOARD OF PROSTHETICS, ORTHOTICS AND PEDORTHICS
BOARD MEETING MINUTES

July 15, 2015

A Special Board meeting of the Kentucky Board for Prosthetics, Orthotics and Pedorthics was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY on July 15, 2015.

MEMBERS PRESENT
Sienna G. Newman, Chair
Robert Owen Williams
Paul Hatcher
Edward H. Gildehaus III

OFFICE OF THE ATTORNEY GENERAL
Marcus Jones, Assistant Attorney General
Nicole Biddle, Assistant Attorney General

OCCUPATIONS & PROFESSIONS STAFF
Megan Woodson, Board Administrator
Robin Vick, Administrative Section Supervisor

MEMBERS ABSENT
Eric Miller, Vice Chair

OTHERS PRESENT

CALL TO ORDER
Mrs. Newman called the meeting to order at 9:35 a.m.

MINUTES
The June 17, 2015 meeting minutes were called to the attention of the Board. A motion was made by Mr. Williams to approve the minutes with changes. The motion was seconded by Mr. Gildehaus. Motion carried.

FINANCIAL REPORT
The Board reviewed the financial report ending June 2015.

REPORT FROM O & P
Mrs. Woodson presented the July Occupations & Professions report.

BOARD COUNSEL REPORT
Mr. Gildehaus motioned for the board to issue an RFP for an investigator and requested that the RFP be posted for 30 days. Mr. Williams seconded the motion and the motion carried.

Ms. Biddle advised she is currently working on an updated legal budget and plans to have it completed by the next board meeting.

BOARD CHAIR REPORTS
No report.

COMPLAINTS / CASES
The Complaints Committee recommended the dismissal of 2015-02A and 2015-02B as there is not sufficient evidence that a violation of the law governing prosthetics, orthotics and pedorthics occurred. Mr. Gildehaus seconded the motion.

2013-02- ongoing

2013-KBPOP-0113 – ongoing
COM000000358- ongoing

2015-01 – ongoing

2015-03 - ongoing

**Licensure Report**

The Board reviewed the Licensure Report with a total of 173 active licensees.

**OLD BUSINESS**

**Written and Written Simulation Exam**

Mrs. Woodson advised there were no bids from the previous RFP posted. Mr. Williams made a motion to repost the RFP for an extended time period of 30 days. Mr. Gildenhau made the motion and the motion carried.

Ms. Biddle will draft a letter in response to questions presented by ABC (American Board of Certification) and BOC (Board of Certification/Accreditation) in regards to the request for exams.

**NEW BUSINESS**

The Board reviewed the continuing education categories for ABC in relation to the Kentucky Board of Prosthetics, Orthotics, and Pedorotics (KBPOP) continuing education categories. Mr. Gildenhau made a motion to determine that ABC Category II credits fall under the KBPOP Category I and ABC Business Category credits fall under KBPOP Category II. Mr. Hatcher seconded the motion and the motion carried.

The Board reviewed the inquiry from Judy Fisher, Norton Healthcare, concerning the license requirement for a Certified Mastectomy Fitter. The Board advised that Certified Mastectomy Fitters are exempt from licensure per KRS 319B.010 (21). Mrs. Woodson will respond to Ms. Fisher.

Mr. Gildenhau made a motion to recess at 12:05p.m. Mr. Williams seconded the motion and the motion carried. Mr. Williams made a motion to return from recess at 12:30p.m. and Mr. Gildenhau seconded the motion and the motion carried.

**APPLICATIONS**

Kurt-Christian Konrad – Approved
Cindy Mattingly – Approved

**RENEWALS**

The board reviewed the 2015 renewal applications.

**NEXT MEETING**

The next meeting is scheduled at 1:00p.m. on August 19, 2015, at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort KY.

**TRAVEL AND PER DIEM**

Mr. Gildenhau made a motion that travel and reasonable expenses be approved for today’s meeting. Mr. Williams seconded the motion, carried unanimously.

**ADJOURNMENT**

Mrs. Newman asked for a motion to adjourn. Mr. Williams made a motion that the meeting be adjourned at 2:12p.m. Mr. Hatcher seconded the motion, carried unanimously.

Prepared by: Megan Woodson, Board Administrator
July 15, 2015