

# **KENTUCKY BOARD OF PROSTHETICS, ORTHOTICS AND PEDORTHICS BOARD MEETING MINUTES**

**May 20, 2015 – 1:00 p.m.**

A regular Board meeting of the Kentucky Board for Prosthetics, Orthotics and Pedorthics was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY on May 20, 2015.

## **MEMBERS PRESENT**

Sienna G. Newman, Chair  
Eric Miller, Vice Chair  
Robert Owen Williams  
Paul Hatcher  
Edward H. Gildehaus III

## **OFFICE OF THE ATTORNEY GENERAL**

Marcus Jones, Assistant Attorney General

## **OCCUPATIONS & PROFESSIONS STAFF**

Gordon Slone, Executive Director  
Robin Vick, Board Administrator  
Megan Woodson, Board Administrator

## **MEMBERS ABSENT**

## **OTHERS PRESENT**

Karen Bonn

## **CALL TO ORDER**

Mrs. Newman called the meeting to order at 1:10 p.m.

## **MINUTES**

The April 15, 2015 meeting minutes were called to the attention of the Board. A motion was made by Mr. Williams to approve the minutes. The motion was seconded by Mr. Miller. Motion carried.

## **FINANCIAL REPORT**

The Board reviewed the financial report ending April 2015. Mrs. Woodson will follow up with the balance on what the board owes the Office of Attorney General.

## **REPORT FROM O & P**

Mrs. Vick presented the May Occupations & Professions report.

## **BOARD COUNSEL REPORT**

Mr. Jones discussed no response from Evan Farnham on Cease and Desist letter mailed April 20, 2015. Mr. Jones advised a letter was mailed to KOPA regarding the license fee increase for 2016 and no comments have been received at this time. Mrs. Woodson will provide a copy of the previous letters to ABC (American Board of Certification) and BOC (Board of Certification/Accreditation) to Mr. Jones. Mr. Jones will draft a new letter for the board to review to inform ABC and BOC of the Board's current status on request for exams. New Regulations have been filed and will be posted at the end of June.

## **BOARD CHAIR REPORTS**

No report.

## **COMPLAINTS / CASES**

13-02 -- A copy of the complaint file will be sent to the Ohio Attorney General per their request.

15-02 -- Ongoing

**OLD BUSINESS**

**Written and Written Simulation Exam**

Mr. Slone advised the RFP is in process and is expected to be completed within the next 7-10 days.

**NEW BUSINESS**

**Email – Gloria Hanlon**

The board reviewed and discussed the email from Gloria Hanlon in regards to KRS Chapter 319B. The board notes that measuring or sizing a customer for a prefabricated item is considered customer service and no fitter license is needed. The board also notes that as long as no modifications, adjustments, or alterations are made to those prefabricated items, then no license is needed. Mrs. Woodson will respond to Ms. Hanlon's email.

**CEU offered by the Administrative Hearing Branch**

The board reviewed and discussed the upcoming CEU offered by the Administrative Hearing Branch. No members elected to attend.

**APPLICATIONS**

None

**RENEWALS**

LO David Burns- Approved  
LOF Jana Gray- Deferred  
LO Kevin Scribner- Approved  
LO Louis Sprague- Approved  
LOF Katie Swinney- Approved  
LP Chris Burke- Approved  
LPO Eric Miller- Approved  
LO Matthew Mattox- Approved  
LO Mike Johnson- Approved

**NEXT MEETING**

The next meeting is scheduled for a Special Board Meeting at 9:00 a.m. on June 17, 2015, at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort KY.

**TRAVEL AND PER DIEM**

Mr. Hatcher made a motion that travel and reasonable expenses be approved for today's meeting. Mr. Miller seconded the motion, carried unanimously.

**ADJOURNMENT**

Having no further business being brought before the Board for discussion Mrs. Newman asked for a motion to adjourn. Mr. Williams made a motion that the meeting be adjourned at 2:00p.m. Mr. Miller seconded the motion, carried unanimously

Prepared by: Megan Woodson, Board Administrator  
May 21, 2015