

**KENTUCKY BOARD OF PROSTHETICS, ORTHOTICS AND PEDORTHICS  
BOARD MEETING MINUTES**

**April 14, 2011  
9:00 A.M.**

A regular Board meeting of the Kentucky Board for Prosthetics, Orthotics and Pedorthics was held at the Office of Occupations and Professions located at 911 Leawood Drive in Frankfort, KY on April 14, 2011.

**BOARD MEMBERS PRESENT**

Sienna G. Newman  
Paul O. Hatcher  
Edward H. Gildehaus, III  
Robert O. Williams

**OCCUPATIONS & PROFESSIONS STAFF**

Carolyn Benedict, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Mark Brengelman, Assistant Attorney General

**BOARD MEMBERS ABSENT**

Eric L. Miller

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**CALL TO ORDER**

Ms. Newman called the meeting to order at 9:20 a.m.

**MINUTES**

The March 24, 2011 minutes were reviewed. Mr. Williams made a motion they be approved. Motion seconded by Mr. Gildehaus. The motion carried.

**EXECUTIVE DIRECTOR'S REPORT**

Ms. Tivitt reported that the PE Audit was scheduled to be released next week. She stated that upon its release, board administrators would be sending the link to members for review. Ms. Tivitt indicated that board's would begin seeing improvements in operational issued in the Office of Occupations and Professions within 6-9 months.

**OLD BUSINESS**

Previous draft regulations were reviewed. No changes were recommended.

**NEW BUSINESS**

It was brought to the attention of the Board that Ideal Feet, located in Louisville, Kentucky, was advertising that they had a licensed Pedorthist on their staff. Following the discussion it was determined that they were in violation of the law. Mr. Williams made a motion that Board open an investigation with regard to violating the title act and that the Board subpoena a copy of the radio advertisement being run on WHAS radio. Mr. Hatcher seconded the motion. The motion carried. Mr. Brengelman stated that he would prepare the subpoena and forward it to Ms. Benedict for service.

Mr. Hatcher left the meeting at 12:15 p.m. However, a quorum of the Board was still available.

With the assistance of Mr. Brengelman, the board continued working on the regulations regarding Professional Conduct and Standards of Practice.

**NEXT MEETING**

The next board meeting is scheduled for Thursday, May 12, 2011 beginning at 10:00 a.m. Ms. Newman asked that Board members be prepared to finalize the regulations related to Professional Conduct and Standards of Practice and to begin drafting language regarding the Complaint Process and Disciplinary Process.

**TRAVEL AND PER DIEM**

Mr. Williams made a motion that travel and reasonable expenses be approved for today's meeting. Mr. Gildehaus seconded the motion. The motion carried.

**ADJOURNMENT**

Having no further business being brought before the Board for discussion Ms. Newman asked for a motion to adjourn. Mr. Gildehaus made a motion that the meeting be adjourned. Mr. Williams seconded the motion. The motion carried.

Prepared by Carolyn Benedict  
May 9, 2011, 2011